

# College Coordinating Council Minutes

Wednesday, February 10, 2016  
A124 President's Conference  
Room  
9:30 a.m. – 10:30 a.m.

**Type of Meeting:** Regular  
**Note Taker:** Patty McClure  
**Please Review/Bring:** Agenda, Minutes

**Committee Members:**  
Dr. Ed Beyer, Academic Senate  
Deshanna Bradford, Associated Student Organization - **ABSENT**  
Ed Knudson: Executive Council - **ABSENT**  
Pamela Ford, Classified Union  
Michelle Hernandez, Confidential/Management/Supervisory - **ABSENT**  
LaDonna Trimble, Deans  
Dr. Susan Lowry, Faculty Union  
Dr. Bonnie Suderman, Vice President of Academic Affairs  
Mark Bryant, Vice President of Human Resources  
Dr. Erin Vines, Vice President of Student Services - **ABSENT**

## AGENDA

Items	Person(s) Responsible	Time	Action
<b>STANDING ITEMS:</b>			
I. Approval of Previous Minutes of January 27, 2016.	All		The minutes were approved as presented.
II. Constituent Reports	All		<p><b>Dr. Ed Beyer</b> stated that Opening Day went well with the State of the Senate and that good topics were brought up.</p> <p><b>Dr. Susan Lowry</b> stated that Justin and Scott Lee will be attending the leadership conference in Oakland.</p> <p><b>Pamela Ford</b> stated that she was very pleased to hear that Lew Stults, Board Member made a comment at the board meeting regarding zero tolerance of smoking on campus. Some discussion on the impact of attendance and maybe having a "transition period" to aid the students through Dr. Zimmerman's office.</p> <p><b>LaDonna Trimble</b> stated that she ran a report showing 36 grades missing and that she would send out a reminder e-mail.</p>
<b>INFORMATION/DISCUSSION/ACTION ITEMS:</b>			
III. Scheduling of Shared Governance Meetings	Susan	5 minutes	Susan stated that all the shared governance committees need to keep in mind, when scheduling meetings,

			that faculty are in their classes and are not able to meet. Asked everyone to be aware of timing of meetings.	
IV.	Outcomes Assessment Committee – Revised Flow Chart (attachment)	Bonnie/ Ed Beyer	5 minutes	A discussion regarding the revised “draft” of the flow chart to include chairs and representation. It was agreed to bring back to the March 23, 2016 CCC meeting.
V.	Approval Process of BPs & APs - Flow Chart (attachment)	Ed	5 minutes	After reviewing the flow chart – it was decided to revise and bring back to the February 24, 2016 CCC meeting.
VI.	BP 3820 – Gifts (attachment)	Ed	5 minutes	It was reviewed and decided to go to the constituent groups for input for 30 days and return back at the March 9, 2016 CCC meeting.
VII.	BP 1200 – District Mission (attachment) Need for AP 1200?	Bonnie	5 minutes	A discussion on the creation of an AP and Bonnie will bring back at the March 9, 2016 CCC meeting. The BP will go out to the constituent groups for input for 30 days and return back at the March 9, 2016 CCC meeting.
VIII.	AP 2710 – Conflict of Interest	Mark / Pamela	5 minutes	Pamela stated that she had contacted legal counsel and request that this be negotiated first. Mark asked that she send to him the information from the attorney.
IX.	BP & AP 3420 - Equal Employment Opportunity (attachment)	Mark	5 minutes	Tabled will bring back to the February 24, 2016 CCC meeting.
X.	BP & AP 3430 – Prohibition of Harassment (attachment)	Mark	5 minutes	Tabled will bring back to the February 24, 2016 CCC meeting.
XI.	BP & AP 3501 - Campus security and Access (attachment)	Mark	5 minutes	Tabled will bring back to the February 24, 2016 CCC meeting.
XII.	BP & AP 3510 - Workplace Violence (attachment)	Mark	5 minutes	Tabled will bring back to the February 24, 2016 CCC meeting.
XIII.	BP & AP 3515 – Reporting of Crimes (attachment)	Mark	5 minutes	Tabled will bring back to the February 24, 2016 CCC meeting.
XIV.	BP & AP 3540 – Sexual and Other Assaults on Campus	Mark	5 minutes	Tabled will bring back to the February 24, 2016 CCC meeting.
XV.				
<b>FUTURE AGENDA ITEMS:</b>				
<b>NEXT MEETING DATE: February 24, 2016</b>				